

## MAGIP BOARD OF DIRECTORS MEETING

Mar 21, 2023, 2:00 PM – 3:00 PM

Topic: MAGIP BOD Meeting

Every month on the Third Tue, until Dec 20, 2023, 21 occurrence(s)

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### Meeting recording

<https://www.youtube.com/watch?v=GwwYMC40cts>

### Meeting opened 2:02 PM

#### Attendees

Mike Powell(Chair)

Jason Danielson

Erich Schreier

Mike Powell

Aaron Vaughn

Jeff Hedstrom

Jeffry Sprock

Rob Ahl

Mike Eidum

#### Guests

Michelle Quinn

Tommy Luksha

Meghan Burns

**Motion to approve February minutes by Jeffry Sprock, 2nd Erich Schreier. Passes unanimously.**

### REPORTS

#### Special Interest Group Local Government - Tommy Luksha

- Meetings are well attended – last meetings at an average of 20 or more attendees.
- He had some issues with getting emails out early enough to remind speakers they are needing to speak.
- Subcommittee is working on a survey for the direction of the group. He last encouraged members to give feedback through a members' poll; hopefully it will help recognize what is working well or not so well in the SIG.
- Tommy cannot attend the conference and round table talks therein due to his county commissioners stating there will be no training or conference events until employees there are caught up in Madison County.
- He will get back to Jeff H. in regards to some talking points for the SIG at the conference.

- Does have some surveyors lined up on some sort of survey talk.
- On a side note, Tommy said in 6 months he expects to step down as SIG leader due to his professional life changes. Jeff H. said there are many folks who will be interested as there is a large following due to the SIG's popularity.
- Mike P. said the BOD would like to figure out a method of succession when or if Tommy leaves the group and who could lead the roundtable talk at the conference.
- Local Government round table talks will be led by Jeff H and Steve as Tommy cannot attend the Big Sky conference. Tommy said honorable mentions from the SIG are Steven Jay, Andrew Stickney, Jeff H., Aaron V, and Meghan Burns, plus many others who helped support him.
- Mike P. encouraged Tommy to keep looking for a replacement in the coming months and thanked him for his hard work.

#### **Scholarships and Grants – Rob Ahl**

- Have a couple of applicants for scholarships and a grant app so far.
- He is currently working closely with one other grant applicant and is really hopeful this year.
- The submission deadline is Friday and expects student submissions by then.
- Michelle asked about Friday's deadline and if Rob saw an email from Bianca wanting more information about scholarships. Michelle will forward it.
- Rob received a note from Jason D. in regards to a student with a scholarship who is coming to the conference and wants to attend some workshops but does not have any funds. Rob said, after clearing up some communication issues in regards to her request, he found her an instructor through Jason D.'s help to give her a spot in the class. Rob suggested this could be an avenue for future support.
- Jason D. said he helped secure that spot with one of the instructors, Eric Pimpler. He also had a deep discussion with another instructor, David Howse, about the potential precedence for such a decision and how to go about this in the future.
- Michelle said Bianca was not having any high expectations but just wanted to ask.
- Jason D. echoed the sentiment that possibly in the future instructors could offer free room slots for those with economic hardship by communicating with the board if they feel they would like to do so.

#### **Member Development - Mike Eidum**

- Sent a large number of emails to the members in regards to the conference dates and updates.
- Mike E. has been checking social media regularly and had a lot of great posts leading up to the conference.
- Mike P, said as long as everything is running smoothly.
- Meghan asked if there is analytics in regards to social media reaction. Mike E. said the info is in Wufu. Meghan said we do have the login and could look through it.
- Jeff H. said maybe by June we can look at analytics as Alecia recommended this to get a better understanding and that she could possibly prepare something to present then.
- Mike E. said promoting the social media posts will help, with QR codes or hard goods with such references on them. Meghan said that maybe table centerpieces could be an idea. These QR codes would go to any of 4 social media.
- Mike E. said the QR code could go to the social media landing page on MAGIP.org.

- Jason D. said he has a contact who can produce such cardboard coasters. Michelle asked Mike E. if he can relay this to Alecia.

- **Conference Committee - Eric Schreier**

- The committee has made good progress. Roundtable discussion agenda nearly done, except for the Wednesday morning session - depending on host availability.
- They are getting donations for raffle prizes, door prizes.
- The planning meeting is coming up. Shane Doyle, the keynote speaker, will attend this, and will give them a rundown of his speech and talking subject matter.
- They ordered powered coffee packets from Treeline Coffee for swag. Sent the invoice to Michelle after it was finalized last Friday.
- They received 16 posters and web map submissions. Michelle said registrations are at 185, with workshop attendance more than 50 members for each day.
- Jeff H. asked about the MARLS booth. Michelle said no. Jeff sent their president a reminder.
- Michelle said the conference has four gold sponsors (Stahly, Pickett, Frontier Precision, and Power Engineers) registered since the last meeting, making it 19 sponsors in total. Jeff H. was impressed and said there were only 17 last year. Michelle said it might be crowded and some could move to the foyer.
- Eric S. said some sponsors were wondering what the levels exactly delivered (gold, silver, platinum) with what the advantages each levels deliver.
- Power Engineers were one unique sponsor who only wanted to sponsor a workshop rather than host a booth all four days.

- **Technical Committee - Jason Danielson**

- Workshop numbers are good. He sent an initial email to all the participants with a welcome note and reminders.
- Jason D. will send another email next week for late signers.
- Jason has thank-you cards to be printed and sent out.
- Aaron asked about workshop instructions and when to expect emailed instruction from instructors. Jason D said the email they already sent included a reminder to be aware of subsequent emails from their instructor as well as instructor contacts for any specific requirements.

- **Web - Meghan Burns**

- Need to update conference information and will get sponsors added to the website.
- Meghan will send another email to remind that grants and scholarships are due.
- Will talk more about the web under the new business.

- **MLIA – Eric Spangenberg not present**

- **Administration - Michelle Quinn**

- She had questions for Nate, who was not present, in regard to taxes and payments.
- Mike P. asked if membership transitions went well? Michelle: yes. Only a few glitches with about a dozen members with some issues, but were easy fixes with their membership set-up. She got no negative feedback after the membership payment transition.

- Meghan said she has moved references from the Associate page and migrated them to the Organizations.

### **Jeff Sprock – LiDAR SIG**

- Roundtable ready with Rob Ahl, John Hogland, and Troy Blandworth to discuss what to do. He just talked to them yesterday.
- Rob said Jon Hogland shared some new LiDAR processes. Rob asked Jeff S. if there is a dataset he wants to bring. He doesn't.
- Rob said he and Jon could figure something and have some working LiDAR data to exhibit in the upcoming discussions.

### **NEW BUSINESS**

#### **MAGIP Election**

**Motion to approve the Constitution Amendments that will amend language pertaining to membership categories, duration and rights/privileges, and proceed the amended document for final approval by the membership during the upcoming election by Mike Powell (via an online survey), 2nd Jeff Hedstrom. Passes unanimously 7-0**

- Election schedule, Jeff H. said nominations will open that Friday after the conference - and the ballot 2 Weeks later will be heldt. Just need to talk about the web position.
- Jeffry S. – where do we highlight the elections at the conference? Jeff H. – every break we can mention and remind this to the conference attendees. Also will have a reminder slide on the projector.
- Meghan asked about the elections page. Jeff H. said it's a good time to get it started and up on the site.

#### **Website Updates and Web Admin**

- Mike P. talked about possibly assigning a member for website maintenance and updates. Something more official. As Meghan has been doing the work for years without anything official to the position.
- Options are to form a web committee to take actions on the web. Another is to create a new board member position. Jeff H. pointed out a third option being the web portion to be dissolved and delegated to each board member as far as updating and maintaining the Magip.org site.
- Jeff H. updated some of the bylaw verbage to propose adding a new board member position. The board is leaning in this direction. This verbiage was to create an officer position and a 5th standing committee. He said there is not much enthusiasm to create another committee.
- Mike P. opened it up to the board to see if creating an 11<sup>th</sup> board member.
- Mike E. asked if there was any interest in hiring out the work. Mike P. said it would be best for someone who already knows MAGIP - would need to talk to Nate about the budget and this has come up.
- Michelle – Alecia could offer some support without additional cost. She is familiar with the Wild Apricot platform. Day-to-day things are fine for her, but needs to be fed specific industry-oriented information and content.

- Jeffry S. said that a new position would be the best fit.
- Mike P, having this position detailed in writing is best and to prepare for this by next year.
- Jeff H. reminded the board that just because the board amends the bylaws this year, doesn't mean that it would affect this year's elections. He also said it's good that the web position election next year would be staggered against this year's open elections so the ballot won't be so stacked.
- Jason D. asked if there are any issues with getting interest in this position. Jeff H. said this will fall back on the board to recruit if there are no nominations. Mike P. said that the position is best spelled out in writing so candidates know exactly what they are getting into.
- Rob A. liked the notion but asked when does the board membership stop adding new positions.
- Jeff H. said that we've considered Meghan an informal board member for how long she had done this work, just not officially recognizing it. Mike P. concurred and said to make it official and in writing that this position will be the standard in regards to the by-laws.
- Jason D. asked Meghan about the work. Meghan said there is more than maintenance, there is a larger issue with. Meghan said the web representative should be at each board meeting and should keep in the loop with the secretary.
- Jason D. concurred with Meghan and said that the board should save time to review the site during meetings and with new projects.
- Rob Ahl asked about taking the discussion to the Member meeting at the conference. Mike P said it certainly could be discussed there. Rob Ahl asked Meghan if there is a position description that she could write up.
- Meghan said yes she could detail out her work to translate into an official position.
- Jeff H. said this year is only for amending the by-laws and by 2024 the position would be up for elections.

**Motion to add an 11th board member and include a bylaw change for next year by Jeff Hedstrom, 2nd Rob Ahl. Passes unanimously.**

#### **ArcGIS License for MAGIP - Non-profit**

- Jeff H. talked with a representative from ESRI about upgrading MAGIP's ArcGIS Online license to have better means of storing submitted web apps, map galleries, dashboards, surveys etc.
- Jeff H. said this gives the board access to 1000 credits per year.
- The cost is \$100 a year for nonprofits.

**Motion to purchase an ArcGIS Online upgrade Creator License for MAGIP at \$100 by Jeff Hedstrom, 2nd Aaron Vaughn. Passes unanimously.**

#### **MARLS and Legal Descriptions**

- Mike P. brought up the subject that Meghan said there should be clarification of legal descriptions for land and boundary descriptions and could request help from MARLS.
- Meghan said she is looking for resources and if MARLS has this spelled out in code, they could relay this to entities that are asking about the process.
- Jeff H. asked how this happened. Meghan said she is working with redistricting and is getting a lot of questions about who writes legal descriptions. She seeks a formal message from MARLS in this regard.

- Meghan requested access to MAGIP's Zoom for next week in regards to redistricting talks. Jeff H. said her access should be fine. Jeff S. said her work dovetails nicely into the next meeting so it is relevant to the work at hand and that Zoom access will benefit that.

**Motion to adjourn by Jeff Hedstrom. Meeting end 3:09**

**Upcoming Meetings**

BOARD MEETING – Tuesday March 21, 2023 2:00 PM (Phone in)  
BIG SKY GEOCON – April 3 - 6, 2023 Best Western Grantree Inn, Bozeman  
MLIA COUNCIL MEETING – Tuesday April 4, 2023 1:00 PM (Bozeman)  
MAGIP MEMBER MEETING – Thursday April 6, 2023 9:00 AM (Bozeman)  
MLIA COUNCIL MEETING – Thursday May 11, 2023 10:00 AM  
BOARD MEETING – Tuesday April 18, 2023 2:00 PM (Phone in)  
BOARD MEETING – Tuesday May 16, 2023 2:00 PM (Phone in)