**MAGIP BOARD OF DIRECTORS MEETING**

**October 8, 2019, 10:00 a.m.**

**Holiday Inn - 200 S Pattee St**, **Missoula**

**https://global.gotomeeting.com/join/222385413**

**Dial +1 (646) 749-3131**

**Access Code: 222-385-413**

**Meetings are being recorded**

**Attendance**

Jenny Connelley (chair)

Michael Krueger

Steven Jay

Rob Ahl

Liz Juers

Jeremy Grotbo

Meghan Burns

Heather Widlund

Andrew Stickney

Kyle Burke

Bob Cochran via phone

Lee Macholz

Brandy Holstein

Michelle Quinn (Full Scope)

Mikael Robinson (Full Scope)

Brian Andersen

**Meeting opened 10:04**

**Approval of September 10, 2019 Meeting Minutes**

 Comments? No

Motion by Jeremy, 2nd by Steve

**Reports**

* Treasurer's Report – (Jeremy Grotbo)
* See accompanying documents for fund balances and income/expenses
* Changing Wells Fargo account “key executive” ownership is more complicated than adding/deleting signers. Discussion. Jeremy to follow up with Lee.
* Budget process needs to start before December. Proposed budget to be presented next meeting for the first of two readings.
* Conference budget will also be prepared.
* Jeremy suggested having professional service to do taxes.
* Education Committee – (Rob Ahl)
New committee member found, Eric at Earth Sciences at MSU.
* Professional Development Committee – (Brandy Holstein)

Awards committee forming. Working on GIS Day plans, such as HOSM events. Curtis, Liz and Megan signed up for the 5 free ArcGIS licenses with Esri. For StoryMap winners. Jeremy to look up what remains in Request for Assistance budget.

* Technical Committee (Kenny Ketner) absent
* Business and Operations Committee-- (Liz Juers & Steven Jay)

Have talked but not had another meeting. Discussion of demographic and salary surveys. Lee is going to do some analysis of current results and provide feedback on how to make it more useful. Liz and Michelle to coordinate on conference social media schedule. Discussion of social media outlets.

* Web Subcommittee (Meghan Burns)

Met with Michelle, Lee, Jeremy on transition with Wild Apricot, etc. yesterday. Working with Brandy on GIS Day web map contest. People can vote, winners announced at GIS Day meetups. Should put the GIS Day maps in conference map gallery. Need to follow-up with Meet-up group, reach out to them.

* MLIAC—(Catherine Maynard) absent
* Administrators—(Michelle-Full Scope)

Follow-up on meeting with Lee, Megan, Jeremy. Subscriptions updated. Switched over Wild Apricot membership database/website and are working with Lee and Megan on navigating and learning about how to reach out to engage lapsed members. Michael – is Full Scope going to do any social media? Michelle – if Board wants to. Jenny – are hours lining up with pay. Yes so far. Discussion of partnering with planner’s/surveyor’s organizations for conference. Will be taken up by conference committee.

**Update of By-Laws [included temporary adjournment 12-12:13]**

Jenny presented her review of constitution and bylaws with highlighted changes. Discussions included structure of documents, definitions, outdated language, meaning of “annual meeting”, and fiscal year vs budget year.

Audit – Jeremy to talk with Michelle about finding an auditor and how much it costs.

Liability insurance for board members – Michelle to find out about.

Jenny will clean up her draft and put it on Google Drive for review.

**Temporary adjournment – 1 pm**

**Facility Tour –** Holiday Inn

**Reconvene 2:06**

**Big Sky GeoCon Committee**—(Andrew Stickney & Kyle Burke)

Andrew presented the committee’s report, including the conference theme and preferred keynote speaker. The committee’s meeting notes are on Google Drive and available to all. Michael shared SmartSheets link where the timeline from last year and the names of the committee members involved can be viewed. Michael will set up a call with Kenny to dial in workshops. Then the committee will put out the call for presentations in November.

**Adjourned 3 pm**

Motion by Liz, 2nd by Mike

**Upcoming Calendar events**

* GIS Day –Wednesday, November 13, 2019
* Conference Committee Meetings—1st Wednesday of each month @ 3:00 pm

 **MAGIP Board of Directors meetings --** 2nd Tuesday each month

* **BOARD MEETING** – November 12, 2019 2:00 PM (Phone in)
* **MLIAC** –Wednesday, November 20, 2019 DNRC, Ground Floor Conference Room, Helena
* **BOARD MEETING** – December 10, 2019 2:00 PM (Phone in)
* **BOARD MEETING** – January 14, 2019 10:00-2:00 PM (Annual Meeting - Bozeman)
* **BOARD MEETING** – February 11, 2019 2:00 PM (Phone in)
* **BOARD MEETING** – March 10, 2019 2:00 PM (Phone in)
* **BIG SKY GeoCon 2020** – April 6-10, 2020, Missoula
* **BOARD MEETING** – April , 2019 (Missoula-Holiday Inn-During Conference)
* **AFTER ACTION REVIEW** – April 10, 2019 10:00-12:00 PM (Missoula-Holiday Inn-During Conference)
* **BOARD MEETING** – May 12, 2019 2:00 PM (Phone in)