

MAGIP BOARD OF DIRECTORS MEETING MINUTES

Monday, May 14, 2018

3:00 PM

GoToMeeting: <https://global.gotomeeting.com/join/222385413>

Dial +1 (646) 749-3131

Access Code: 222-385-413

Attendance

Board members:

Curtis DeVault

Jeff Hedstrom

Bob Cochran

Leslie Zolman

Jessie Fernandes

Brian Andersen

Rob Ahl

Michael Krueger

Jenny Connelley

Gerry Daumiller

Philip Davis

Guests:

Meghan Burns

Eric Spangenberg

Jason Danielson

Gerry Daumiller called the meeting to order at 3:05 PM

Approval of March 19, 2018 BOD meeting minutes

Motion (Philip Davis): to adopt Board Meeting Minutes of Monday, March 19, 2018

2nd (Leslie Zolman)

APPROVED UNANIMOUSLY

Approval of April 20, 2018 BOD meeting minutes

Motion (Jenny Connelley): to adopt Board Meeting Minutes of Friday, April 20, 2018

2nd (Michael Krueger)

APPROVED UNANIMOUSLY

2018 Big Sky GeoCon Wrap-up

- We went over budget on food and food service fees – that was the major unanticipated expense
 - We need to find out more information from CPS on this discrepancy
- We got fewer people attending than we expected which resulted in less income than anticipated
- ArcGIS Pro workshop didn't cost us anything, as we were reimbursed that expense through workshop registrations
- One way to increase income is to have Board members pay their own way instead of MAGIP paying
- Gerry Daumiller: we need to find a way to ensure we don't lose money each year from hosting the conference
 - Brian Andersen: we can lose this amount of money for a couple years at this rate and still be OK, while we determine if an annual conference is sustainable

- Can we get a bid from another company?
- Should we increase cost of registration?

Motion (Brian Andersen): have CPS develop a bid for 2019 GeoCon 2nd (Jeff Hedstrom)

APPROVED UNANIMOUSLY

Decision to hire CPS for 2019 Big Sky GeoCon planning

- Eric Spangenberg and Jason Danielson on CPS's performance:
 - Early on, it seemed they were duplicating our efforts, lots of coordination between them and Planning Committee; it improved over time
 - Overall, they were very pleased with CPS, esp. considering it was their first year getting to know our conference
 - Very responsive and required very little supervision from planning committee
 - CPS coordinated everything with the hotel – adjusted room reservation requirements, adjustments for meal counts
 - They were on-site during all of registration
 - They handled all registration aspects and email announcements
 - All flyers, paperwork, brochures, etc. were handled completely by CPS
 - Not expecting to pay per diem or hotel for CPS; need to budget for it next time
 - There were issues with website updates being slow or not being completed; this might be due to having a part-time person managing the website

Committee Reports

Web Subcommittee (Meghan Burns)

- Has been moving conference materials and documents from CPS website to MAGIP website
- Maintaining MAGIP Board of Director's elections materials on website
- Will hold a committee meeting in next couple weeks

Education Committee (Rob Ahl)

- Will communicate with Treasurer (Jessie Fernandes) to distribute funds to Grant and Scholarship winners
- Will prepare a congratulatory email to recipients and general info email to MAGIP list-serve detailing information on the distribution of awards

Professional Development Committee (Jeff Hedstrom)

- No updates

Technical Committee (Curtis DeVault)

- Will have a committee meeting soon

Business and Operations Committee (Jenny Connelley)

- No updates

Membership Subcommittee (Michael Krueger)

- Erin Fashoway transferred LinkedIn Group page over to MAGIP Gmail admin account and Michael will start working on the page

Treasurer's Report (Jessie Fernandes)

- Expecting a refund check from CPS in the mail this week
- Do we want to have a separate bank account for Grant and Scholarship funds? The need may be there due to people donating their award/raffle winnings – how do we ensure it actually goes to the Grant and Scholarships Fund?
 - Board consensus is not to bother with opening another bank account; just make a category in QuickBooks to track the donations/disbursements
 - Rob Ahl and Jessie will prepare a proposal for the next meeting to manage donations within QuickBooks

Approval of Quick Maps Web Page

Motion to Amend Quick Maps listing protocol (Gerry Daumiller): to ensure that vendors on the list must have at least one employee that is a MAGIP member

2nd (Phil Davis)

APPROVED UNANIMOUSLY

Motion (Leslie Zolman): to approve the Quick Maps webpage on the MAGIP website, pending verification that each vendor has confirmed they want to be on the list; send email out to all members letting them know about the Quick Maps webpage and inviting registered companies to be added

2nd (Jenny Connelley)

APPROVED UNANIMOUSLY

There were 7 people remaining on the call for the above amendment to the Quick Maps motion already approved: Gerry Daumiller, Bob Cochran, Jessie Fernandes, Jenny Connelley, Leslie Zolman, Phil Davis, Rob Ahl

MAGIP 2018 Board Retreat

- Leslie Zolman: we should think about holding the retreat at the location of the following year's GeoCon
- We should have the retreat in Missoula in 2018 since the 2020 conference will be in Missoula
- We will continue discussion on this topic next meeting

Review of Upcoming Calendar events

MLIAC

- June 14, 2018
- September 13, 2018
- November 15, 2018

Board of Directors meetings

- June 11, 2018 - GoToMeeting – 1 hour
- 2019 Big Sky GeoCon
 - April 1-4, 2019 - Butte, Montana Copper King Inn.