

MAGIP BOARD OF DIRECTORS MEETING AGENDA

Monday, January 8, 2018

10:00 AM

Copper King Convention Center, Butte, Montana

GoToMeeting: <https://global.gotomeeting.com/join/222385413>

Dial +1 (646) 749-3131

Access Code: 222-385-413

Attendance

Board Members, in person:

Gerry Daumiller

Jessie Fernandes

Leslie Zolman

Brian Andersen

Jenny Connelley

Phil Davis

Curtis DeVault

Rob Ahl

Board Members, by phone:

Bob Cochran

Michael Krueger

Guest:

Erin Fashoway

Gerry Daumiller called the meeting to order at 10:11 AM

10:00 - Introductions and Approval of December 11 Minutes

Motion (Curtis DeVault): to adopt Board Meeting Minutes of Monday, December 11, 2017

2nd (Jenny Connelley)

APPROVED UNANIMOUSLY

10:15 - Committee Reports

Web Subcommittee (Jenny Connely for Meghan Burns)

- The MAGIP Member Map was updated in December
 - As of December 7, 2017 there were 156 members (147 full, 9 students)
- The 2018 Work Plan and 2016-2017 Board Accomplishments documents have been added to the main page under Links
- The 2018 Big Sky GeoCon announcement/Save the Date has been added to the What's New section, the MAGIP Calendar, and the Slideshow on the main page with links to the conference website.
 - If you go to the <https://www.magip.org/BigSkyGeoCon> page there is a Save the Date graphic with a link to the University of Montana conference page.
- A link to the Training Resources page was added to the Resources dropdown menu. I've been adding additional resources periodically as I run across them.
- The next Web Subcommittee Meeting is scheduled for Tuesday, January 23, 2018 at 3:30 pm - 4 pm
- It takes too many clicks to get to the GeoCon webpage hosted by UM CPS from the MAGIP homepage

- Gerry Daumiller will remove the intermediate link click so the first click will re-route to the UM CPS webpage

Education Committee – (Rob Ahl)

- Had a meeting last month to discuss upcoming business
- Requests for approval from Board:
 - Increase in funding for grants and scholarships – 1 – 2k for scholarships
 - Flexibility in scholarship allocation – currently just one for 2k; would be nice to have approval to allocate differentially based on proposal quality
 - Education grant request of additional 1k used to fund the mentors of grant recipients
 - Conference scholarships should be under the umbrella of Education Committee instead of Conference Planning Committee for continuity – just for money, not for assigning tasks related to the conference – that could be still under the umbrella of the Conference Planning Committee
 - Current work flow for giving out conference scholarships - free registration, money for room and board in exchange for conference volunteering; students go to the conference webpage to apply; request goes to Jenny and she organizes the applications, and then decides who to fund; they get checks at the conference for reimbursement if they're over 100 miles of travel
 - Proposal is that the Education Committee will have a link added to their webpage to: 1) redirect to Conference Page to apply for funding and 2) Education team will be notified of progress in allocating funds
 - Proposal to use Survey Monkey to track conference scholarship allocation so anyone can see how many people and who has received assistance
 - Gerry Daumiller asked Rob to develop a proposal for increased scholarship and grant funding to the next board meeting
 - Rob will develop a proposal for voting and will make the proposals available on line soon – within the next week
 - Follow up for scholarships - currently there is no follow up – would like a 6-month follow-up with a short progress report from recipient
 - Membership would like to know what's happening with funds and current projects, and would be beneficial for recipients' resumes
 - If a follow up presentation is required/requested, we should offer free registration to the next conference but no travel stipend and no money for rooms?
- What proportion of MAGIP income do we want to use for scholarships?
 - Currently, the annual allocation is arbitrary, based on a fixed amount. Do we want to move to an annually variable rate?
 - MAGIP currently has a surplus, but we are in transition to annual conference so annual income estimate is unknown; will be possible to estimate accurately in the next couple of years relative to profitability of annual conference

Professional Development Committee (Jeff Hedstrom)

- 2018 Big Sky GeoCon status

- Conference Planning Committee meeting was held on Wednesday, January 3rd
- Future meetings will be every two weeks until the conference
- Registration, call for posters and papers, vendor prospectus is online
- There will be a Census Track
- Awards committee has been created and he will put on website soon
- Evening events on Monday and Tuesday are in the process of being scheduled – Jeff estimates about 80 people attending each night
- Jeff said to contact Jason Daniels if anyone is interested in chairing a conference track
- No scheduled committee meeting for Professional Development
- Salary Survey is mostly done – will share current draft later in the meeting

Technical Committee (Curtis DeVault)

- Meetings for GeoCon Workshop development are being held every other Tuesday starting on January 16th at 2:00 PM
 - One of the workshops will be a 2-day ArcGIS Pro workshop

Business and Operations Committee (Jenny Connelley)

- New MAGIP coasters should be done soon
- Next meeting is not scheduled, but Demographic Survey will be addressed at that time

Treasurer's Report (Jessie Fernandes)

- Statement of Activity:
 - Total annual expenses were about \$19,000.00 and revenue was about \$7,000.00
- Jessie will coordinate with VP Bob Cochran to review and approve recent purchases
- Wild Apricot fee is significantly less for 2018 than 2017 because we purchased 5 years in 2017 that saved money in the long-term

New Business

11:00 - Approval of MAGIP 2018 Budget

- GIS Talking Points contract with Magpie Consulting is not in the budget currently
 - Do we want to add it and approve later or does it need revisions?
- Gerry Daumiller: GIS Day awards not present in 2018 budget – needs to be added in (\$175.00)
- We are forecast to lose \$1,000.00 for 2018

Motion (Jenny Connelley) to approve the 2018 budget

2nd (Curtis DeVault)

APPROVED unanimously

11:15 - Approval of Salary Survey (Jeff)

- Required questions – which questions should be required?
 - Many of them should be required if we want good data for effective analysis
- Additional question suggestion: “If you are a GISP, do you plan to renew?”
- Suggestion to make section titles larger and more apparent
- Jeff will add “Prefer not to answer” as an answer option on Gender ID question

- Rob Ahl: how will the data be analyzed and presented?
- Jeff will make the requested revisions and will send out soon, voting for final approval will occur online by BOD, and will be sent to membership shortly after approval
- Results will be presented during lunch on second day of the 2018 Big Sky GeoCon

11:30 – Approval of Talking Points contract

- Bob Cochran and Gerry Daumiller met with Magpie Consulting in Helena to discuss proposal
- Phil Davis: What are the goals of the talking points? Are numbers, metrics, and quantitative results needed for high impact in a short encounter with a non-GIS person?
- Stories will be generated from interviews, and Bob Cochran suggests that specific numbers can be integrated into the individual stories
- Stories help to provide real-life context examples to lawmakers who know nothing about GIS
- What is the deliverable? What is the format?
 - We need clarifications on deliverables and formats of those deliverables
 - Talking points and stories are the deliverables
 - Talking points are general and stories are specific use case examples
- This document will serve as a marketing tool to non-GIS users
- There are many different perspectives of what this project should entail – will it be more quantitative or qualitative?
- How do we evaluate the product, how do we know when the project is ‘complete’?
- Brian Anderson: this project is simply a good starting point to a larger project
- Refinement of deliverables:
 - Develop text document on how/why GIS in Montana is important, using stories and bullet points
 - Could incorporate Salary Survey results into the final deliverable

Motion (Jeff Hedstrom) to accept the proposal as amended today by BOD

2nd (Leslie Zolman)

APPROVED UNANIMOUSLY

11:45 Copper King Convention Center Tour

12:30 Lunch at the Rib and Chop

New Business, Continued

1:30 - Copper King Convention Center contract approval

- \$2,600.00 is being spent for Colonial in Helena for 2018 conference, \$2,000.00 for Heritage Inn in Great Falls for 2016 Conference
- Copper King proposal is much higher (\$4,600.00 just for facilities)
- Board is in agreement that the Copper King facilities are nice
 - Is it worth the price or the requested cancellation fee (> \$30,000.00), or the price of having to pay for rooms if they are not filled?
- Is Missoula an option?

- Board suggestions for changes to the Copper King agreement:
 - 1) Propose to drop the room price commitment and reduce number of rooms we are committed to;
 - 2) Drop cancellation charge or reduce it substantially;
 - 3) Pay only up to 3k for the facilities
- Leslie Zolman and Jeff Hedstrom will negotiate with the hotel

1:50 – Elections

- 4 positions open on MAGIP BOD June 1
- Nominations will open soon
- Past President (Brian Andersen) is responsible for elections
- Jeff Hedstrom will resign as Professional Development Committee Chair
- Do we want to provide Meghan Burns with free conference registration?
 - She does a lot of work, but is not a Board member
 - Will add to agenda for February meeting

2:00 - Approval of Smartsheets purchase (Jeff Hedstrom)

- Smartsheets would help to organize conference planning timeline
 - Better than GantPro and Microsoft Project

Motion (Curtis DeVault) to approve a one-year subscription to Smartsheets at \$168.00/yr

2nd (Leslie Zolman)

Approved Unanimously

2:15 - MLIAC report (Leslie Zolman)

- Last meeting was on November 9, 2017
- They are creating a foundation so they can solicit more donations
- Land Plan was approved
- Water info, Land cover was discussed
- Discussed using Survey123 to collect information from citizens
- Discussed implementing NextGen 911 across the state
- Grant Committee to put out calls for grants soon
- ESRI Enterprise discussion
- Mobile technology working group was developed
- Story map working group was developed
- Census 2020 was discussed

Special Guest Erin Fashoway – MT State Library

- The Montana State Library w/the DNRC released Drought Impact Reporter at drought.mt.gov
 - Citizen science way of reporting drought locations and real-time impacts across the State
- Imagery working group meeting January 30 at the State Library
 - 2017 NAIP Imagery will be patchy due to smoke and other factors
- State Library proposed an idea for MAGIP, to create and publish a list of GIS contractors with their contact information on the MAGIP website for anyone to discover. Montanans looking to hire a GIS consultant for their mapping needs could discover this website and choose from a variety of

professionals with a variety of offered services

- For example, land owners who need a quick map of water boundaries, parcels, etc. These land owners would be willing to pay someone to make them a map.
- Erin proposed that MAGIP develop a list of GIS consultants in Montana hosted on the MAGIP website that anyone could point citizens to for their GIS needs.
- BOD will develop a proposal for review at the next Board Meeting

Review of Upcoming Calendar events

- 2018 Big Sky GeoCon, April 16-19, Radisson Colonial Hotel, Helena
- MLIAC
 - April 19, 2018
 - June 14, 2018
 - September 13, 2018
 - November 15, 2018
- Board of Directors meetings
 - February 12, 2018 – GoToMeeting – 1 hour
 - March 19, 2018 – GoToMeeting – 1 hour
 - April 16-19, 2018 – BOD Meeting at GIS Conference in Helena
 - May 14, 2018 - GoToMeeting – 1 hour