



MAGIP Mentoring Subcommittee

Minutes from October 13, 2010 subcommittee meeting
DMPapineau October 13, 2010

Meeting attendance:

- Jason Danielson
- Valentijn Hoff
- Diane Papineau
- Carrie Shockley
- Melissa Rivnie

1. We adjusted the title of our Technical Session session to "Lost in the Vector: Finding Help/Finding Data." We adjusted the agenda for our 90 minute chunk of time reserved for Mentoring at the Fall Technical Session to reduce the amount of time for training resources and distribute that around:
 - 3:30 – 3:40 Folks arrive and ice breaker (Carrie and Melissa)
 - 3:40 – 3:45 Mentoring program overview/status (Valentijn)
 - 3:45 – 4:20 Finding Data talk (Diane)
 - 4:20 – 4:30 Move folks around again/ice breaker (Carrie and Melissa)
 - 4:30 – 4:45 Walk through of training resources on MAGIP website (Jason)
 - 4:45 – 5:00 Wrap up/flex time for overflow.
2. We brought the topic of possible misuse of the mentoring program by vendors. Without having Ricki there to elaborate, we were not sure what her concerns were.
3. Diane mentioned the addition of a "Deliverables—External" section in our plan where we can record proposed and actual products created by our subcommittee that fall outside the mentoring program (i.e. the training resources web page, the talks given at the tech sessions, etc.).
4. Jason created the "I'm currently unavailable as a mentor" check box on the profile page.

(cont.)

5. We discussed what is left to do before we submit the prototype to the Board:
 - Mentoring Guide and web pages completed, including good search instructions
 - Cover letter to the board introducing the prototype
 - Make web pages live for a period of time for the Board to see
 - Assisting the executive committee with getting a legal opinion about MAGIP's liability.

The next Board meeting is November 4 (I think). I don't believe we have enough time to get through the last chunks of work with sufficient review inside our subcommittee to submit a prototype to the Board on November 4. We can submit to the board outside of the quarterly meetings, as we did requesting a vote last April.

6. For the next meeting:
 - Diane writes the mentoring guide and introductory text. Diane will send to the team at least three days before the next meeting or the next meeting will be postponed.
7. Next meeting: Wednesday, November 3, 2pm – 3pm.