



MAGIP Mentoring Subcommittee

Minutes from August 5, 2010 subcommittee meeting
DMPapineau August 5, 2010

Meeting attendance:

- Carrie Shockley
- Melissa Rivnie
- Valentijn Hoff
- Jason Danielson
- Gerry Daumiller
- Diane Papineau

1. We peeked at the revised schematic of the mentor finding/posting process (attached to last set of minutes and in our plan posted on the web). It seems to be on target for now.
2. We talked briefly about the skills tab checkbox items submitted by Valentijn—the content will undergo further development between now and the next meeting. See 5a below.

We discussed that these checkboxes are really a *member* description, not just a mentor description. Their presence on the site encourages any MAGIP member to populate these checkboxes whether or not they intend to be a mentor right away or ever.

This part of member profile development, in many ways, is a subcommittee contribution to the website and MAGIP professional development in general. The information can be used for basic understanding of our membership, facilitating general networking, etc.—we're also leveraging it as a necessary part of the mentoring program.

3. We spent time looking at Carrie's mockups of how the profile page could be further developed for mentoring. These mockups generated good discussion about how they will assist mentees/mentors. Discussion also generated ideas for things to include in the mentoring guide.
4. We delayed looking at the introductory text and the guide outline until we are passed these "nuts and bolts" issues with the website.

5. For the next meeting:
 - a. Everyone reviews the list of skills Valentijn provided, coupled with Carrie's list embedded in one of her graphics. Provide comments/additions to Valentijn by **Friday, August 13**.
 - b. Valentijn beefs up the "Skills Tab" checkboxes proposal and sends to team a day before our next meeting.
 - c. Carrie makes further modifications to her profile page mockups based on our discussion and sends to the team a day before our next meeting.
 - d. Jason looks into the use of tabs on the member profile pages (possible?), if a Mentor column can be added to the dynamic list of MAGIP members, and perhaps other web inquiries that arise while working with Carrie and Valentijn.
 - e. Jason may be able to put the products that Carrie and Valentijn create on the website for use in our next meeting if there's time.
 - f. Diane adds notes to Mentoring guide outline based on our discussion.

Next meeting: Wednesday, August 18: 2pm – 3pm.